



**THE ORGANISATION AND COURSE OF THE ENROLMENT TO STUDIES AT
UBB,
DURING THE PERIOD OF CANCELLATION
OF FACE-TO-FACE DIDACTIC ACTIVITIES**

**Addendum to the Regulations for Admission to Studies at Babeş-Bolyai University
and
the Methodology for Admission to Doctoral Studies at Babeş-Bolyai University
for the 2020-2021 academic year**

- Approved by the UBB Senate in Resolution No. 5943/16.04.2020 –
- Amended and republished based on Senate Resolution No. 13355/21.09.2020 -

Considering the state of emergency in Romania, established by Decree No. 195/2020 of 16th March 2020, and the measures adopted at a national level to prevent the spread of SARS-CoV-2, as well as the resolutions of Babeş-Bolyai University regarding the suspension of didactic face-to-face activities and their online course, the *Regulations for Admission to Studies at Babeş-Bolyai University* approved by the Senate Resolution No. 24050/10.12.2019, and the *Methodology for Admission to Doctoral Studies at Babeş-Bolyai University for the 2020-2021 academic year*, approved by the Administration Council Resolution No. 3982 of 2.03.2020 will be completed by the following provisions, applicable for the admission sessions of July and September 2020, in case of no face-to-face teaching activities allowed on a national level:

1. The admission to Bachelor's level will take place according to a new calendar approved based on the period of graduation of the final year in pre-university education.
2. The admission sessions for the Master's degree, both in July and in September, will take place according to the calendar initially proposed and approved by the Administration Council Resolution No. 22365 of 18.11.2019.
3. The admission session for doctoral studies will take place according to the calendar approved by the University Senate.

4. The enrolment of candidates will be carried through online. The candidates are responsible for uploading onto the platform/ for sending the correct complete set of documents as specified in the *Regulations for Admission to Studies at Babeş-Bolyai University* approved by the Senate Resolution No. 24050/10.12.2019, and the *Methodology for Admission to Doctoral Studies at Babeş-Bolyai University for the 2020-2021 academic year*, approved by the Administration Council Resolution No. 3982 of 2.03.2020, signed (if the case) and scanned. Original copies of documents will be presented in hard copies at the beginning of the academic years, except for when, for objective and solid reasons, they cannot be submitted physically at the beginning of the academic year; in such case, the documents may be submitted the latest at the beginning of the first semester's exam session. Exception are the ¾ photographs which will be submitted in hard copies when the teaching activity begins. Candidates are responsible for the authenticity of and correspondence between the digital/scanned documents and the original documents which are submitted in the candidate's file by signed formal declaration.

a) The scanned documents necessary for the enrolment in the Bachelor's degree:

- Standard enrolment form (signed);
- Baccalaureate diploma and transcript of records (for diplomas with transcript of records) or an equivalent diploma;
- Birth certificate;
- Identity card;
- Standard medical certificate;
- Declaration giving consent of personal data management;
- Proof of payment of tax admission (enrolment and processing);
- Other documents required by the faculties' own methodology.

b) The scanned documents necessary for the enrolment in the Master's degree:

- Standard enrolment form (signed);
- Baccalaureate diploma and transcript of records (for diplomas with transcript of records) or an equivalent diploma;
- Bachelor's/graduation diploma and the Bachelor's diploma supplement/transcript of records or its equivalent;
- Birth certificate;
- Identity card;
- Certificate of linguistic competence;
- Standard medical certificate;
- Declaration giving consent of personal data management;
- Proof of payment of tax admission (enrolment and processing);
- Other documents required by the faculties' own methodology.

c) The scanned documents necessary for the enrolment in doctoral studies:

- Standard enrolment form (signed);
- Application form (including declaration of ethnicity) according to the draft on the Institute for Doctoral Studies website – **only for candidates opting for Rroma places**;
- Curriculum Vitae and list of papers;
- Baccalaureate diploma and transcript of records (for diplomas with transcript of records) or an equivalent diploma;
- Bachelor's/graduation diploma and the Bachelor's diploma supplement/transcript of records or its equivalent;
- Master's/post-graduate diploma and the Master's diploma supplement/transcript of records or its equivalent;
- Birth certificate;
- Marriage certificate (only if the surname is changed by marriage);
- Identity card;
- Declaration giving consent of personal data management;
- Proof of payment of tax admission (enrolment and processing);
- Other documents required by the methodology of each doctoral school and of the Institute for Doctoral Studies through the *Methodology for Admission to Doctoral Studies*.

5. The form of examination for each study cycle and programme will be mentioned by the organising faculty/doctoral school.

6. Candidates may confirm their places by signing the study contract and uploading it onto the platform for admission or by sending it via e-mail as notified by the faculty/doctoral school/IDS. The study contract needs to be filled in on Academic Info, signed in original and uploaded in scanned copy by the doctoral student, until 1st October, on the electronic platform of UBB. The original documents will be submitted in hard copies at the beginning of the academic year, except for when, for objective and solid reasons, they cannot be submitted physically at the beginning of the academic year; in this case, the documents will be submitted the latest at the beginning of the first semester's exam session (15th January 2021). If the student obtained a fee-based place, during the stage of confirmation of the place they also have to show proof of payment of tuition fee. By not sending/submitting the required documents onto the platform and by not submitting the original documents in hard copies upon the set deadlines, the candidate may lose their place obtained during the competition.

7. The provisions of the present addendum also apply for the organisation of the admission sessions to the Programme of Psycho-pedagogic Studies (*Pedagogic Module*), levels I and II.
8. Once the present addendum has been approved, the other provisions of the *Regulations for Admission to Studies at Babeş-Bolyai University* approved by the Senate Resolution No. 24050/10.12.2019, and the *Methodology for Admission to Doctoral Studies at Babeş-Bolyai University for the 2020-2021 academic year*, approved by the Administration Council Resolution No. 3982 of 2.03.2020 are also valid.
9. Once the national circumstances change, and they allow for the recommencement of face-to-face teaching activities, the provisions of the present addendum will cease to be valid, and the *Regulations for Admission to Studies at Babeş-Bolyai University* approved by the Senate Resolution No. 24050/10.12.2019, and the *Methodology for Admission to Doctoral Studies at Babeş-Bolyai University for the 2020-2021 academic year*, approved by the Administration Council Resolution No. 3982 of 2.03.2020 will be fully applied.